MESA Certificate of Competency (CoC) Program  
September 8-11, 2014  
Rotterdam, Netherlands

**Location:** Your program will take place at CGI, Demoruiimte Meeting Room, George Hintzenweg 89, 3068 AX Rotterdam, The Netherlands. Please review the attached map for the training facility, with detailed directions.

**Program:** Class begins at 8:30 am and ends at 5:00 pm (1700) each day. Please check-in with your instructor at the beginning of the program. Check-in begins at 8:00 a.m.

Delegates attending the MESA Education Program events are provided with confidential education material electronically. This material is for your personal use only and may not be shared or distributed. Students that have pre-paid for the course will receive the course materials via e-mail prior to the program. If we have not received your course fees before the program start date, you will be provided the materials via a flash drive after you have signed in onsite with our course instructor. No hard copies will be provided. Electronic versions of in-class and post-class tests will be distributed during the event. Please bring a laptop since course materials and tests are provided in an electronic format. Make sure you have the latest version of Adobe Reader installed on your laptop. Course notes can be typed directly into the pdf during the courses. Adobe Reader can be downloaded for free from: [http://get.adobe.com/reader/](http://get.adobe.com/reader/)

**Lodging:** If you require hotel accommodations during the program, please refer to the attachment under Recommended Hotels.

**Lunch is Included in Your Registration:** If you have any special dietary needs or accessibility requirements and you DID NOT note them on your registration form, please alert MESA Headquarters immediately, by sending an e-mail to nancy@mesa.org.

**Attire:** Business casual.

**Payment/Cancellation Policy:** Refunds may be granted to requests received in writing to MESA Headquarters or via e-mail by 14 days prior to event start date. Substitutions are encouraged. All payments must be received by the event start date. A late fee of €50 will be charged if payment is not received by 14 days after the event ends. "No Shows" are still due and payable in full as meals and training materials are purchased based on your registration.

If there is anything else you need before arriving at the event, please feel free to contact our office via phone at +1 (480) 893-6883, fax at +1 (480) 893-7775 or e-mail nancy@mesa.org.

Sincere regards,

Brandy Richardson  
MESA GEP Operations Manager
LOCATION:

CGI
Demoruimte Meeting Room
George Hintzenweg 89
3068 AX Rotterdam
The Netherlands
Phone: +31 88 5645195
Contact: Monique Gerritsen
(Note: Guests require an employee or security escort to the meeting room.)

HOTELS:

CGI Recommended Hotels:
NH Hotel Cappelle
Location (A) on below Map
Barbizonlaan 2
2908 MA Capelle aan den IJssel
Netherlands
Phone: +31 10 4564455
Email: nhcapelle@nh-hotels.com
The hotel offers complimentary guest parking and wi-fi.

Bastion Deluxe Hotel Rotterdam/Terbregseplein
Location (D) on below Map
Hoofdweg 40
3067 GH Rotterdam
Zuid-Holland
Netherlands
Phone: +31 (0)10-4203439
http://www.bastionhotels.nl/en
The hotel offers complimentary guest parking and wi-fi.

Train Stop
FROM AIRPORT:
From Rotterdam The Hague Airport

Public Transport: (bus/train) Cost €5. Travel time approximately 50 minutes

PARKING OPTIONS:
Onsite Parking is available.

INSTRUCTOR:

Jan Snoeij
Principal Consultant
CGI
The Netherlands

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Email: jan.snoeij@cgi.com

Jan Snoeij is a principal member of the consultancy team of CGI's MES Centre of Excellence. He is contributing to CGI's position as an all-round Manufacturing Enterprise Solutions specialist and as one of the largest Systems Integrators on Manufacturing IT in Europe. In the 1980's, Jan was active in assisting companies to improve their production and business performances making use of information systems and other innovative technologies. He has broad experience in many different industry sectors, varying from textiles and clothing to metals, steel and automotive and from high tech electronics to food and pharmaceuticals. Jan holds a MS degree in Applied Physics. Currently, Jan is a MESA International Board Member at Large, Chairman of the MESA EMEA Board, Chairman of MESA's EMEA Expansion Committee, and past Chairman of the MESA European Conference. Jan served as the Chairman of the MESA EMEA Board from 2007-2011.